



**DURHAM  
FREEMASONS**  
*Stronger Together*

## Chapter Annual Report

**To be completed by the Chapter Scribe E**

To assist in completing this form, a blank / sample PDF is available here:

<https://forms.durhamfreemasons.org/How%20to%20Guides.htm>

\* Required

### About the Chapter

1. Area of Province \*

☐ North

☐ South

## 2. Chapter Name / Number - North \*

- ☐ 1119 - St Bede
- ☐ 1274 - Cuneceastre
- ☐ 1643 - Hebburn
- ☐ 2135 - Constance
- ☐ 240 - St Hilda
- ☐ 2929 - John George Gibson
- ☐ 3076 - Bernard Gilpin
- ☐ 3105 - Moseley
- ☐ 3194 - Penshaw
- ☐ 3216 - Thornhill
- ☐ 3217 - Mariner
- ☐ 3385 - Minerva Chapter of Industry
- ☐ 3616 - Liddell
- ☐ 4080 - St. Aidan
- ☐ 4185 - Elevation
- ☐ 4231 - Ryton Holy Cross
- ☐ 424 - De Burghi
- ☐ 4250 - Derwent
- ☐ 4261 - Vane Tempest ColFP
- ☐ 4346 - Washington
- ☐ 661 - Unity
- ☐ 80 - St John & Ashburne
- ☐ 94 - De Lambton
- ☐ 9440 - Sportsman's
- ☐ 949 - Williamson
- ☐ 97 - Strict Benevolence
- ☐

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- ☐ 111 - Vigilance
- ☐ 1121 - Babington Boulton
- ☐ 1230 - Baliol
- ☐ 124 - Concord
- ☐ 1334 - Norman
- ☐ 1379 - Darlington
- ☐ 1650 - Rose of Raby
- ☐ 1932 - Whitworth
- ☐ 2019 - Crook
- ☐ 2352 - Universities
- ☐ 2415 - Tristram
- ☐ 2462 - Clarence
- ☐ 2791 - Hudson
- ☐ 3349 - Tow Law
- ☐ 3360 - Rowlandson
- ☐ 3568 - City
- ☐ 375 - Lambton
- ☐ 3960 - Rowland Burdon
- ☐ 4028 - Willington
- ☐ 4079 - Dunelm
- ☐ 4217 - Harte
- ☐ 509 - Tees
- ☐ 7478 - Eanred
- ☐ 764 - Fawcett
- ☐ 8100 - Old Dunelmian
- ☐ 9358 - Old Barnardian
- ☐ 940 - Philanthropy
- ☐ 9441 - Neville ColFP
- ☐ 9454 - Indaba
- ☐ 9667 - Stockton-on-Tees

4. Name of current MEZ \*

5. Date report completed \*

6. Completed by: \*

Name and position

7. Was a Chapter Committee involved in compiling the responses? \*

☐ Yes

☐ No

8. Position of Chapter \*

Include a detailed statement re progress; report on the health of the Chapter, Finance etc. and add any special or unusual event in connection with the Chapter since the last Annual Convocation of Provincial Grand Chapter.

9. Has the chapter held any special or unusual events in connection with the Chapter since the last Annual Convocation of Provincial Grand Chapter. \*

For example, Ceremony of the Veils / Adding More Theatre, demonstrations etc.

## Accounts

10. I confirm that the Chapter Accounts relating to the last accounting period of the Chapter and any other funds maintained by the Chapter (such as Charity funds) have been audited, with details circulated to all members in accordance with the Book of Constitutions Rule 153 and the Chapter by Laws, and as such were approved at a meeting of the Chapter. \*

If selecting "Yes" please enter date approved in the "other box" If selecting "No" please enter a reason and include an expected date for the accounts to be completed

☐ Yes

☐ No

☐ Other

11. I confirm the Chapter has a copy of the Provincial Guide for Treasurers and the Guide for Auditors. \*

☐ Yes

☐ No

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## Auditors

Please enter the name and dates of appointment of 2 auditors (actual names are required - please do not state 'Incoming xxx')

12. Name of Auditor 1 \*

13. Date Auditor 1 appointed \*

14. Name of Auditor 2 \*

15. Date Auditor 2 appointed \*

## Charitable Funds

16. The Total of any NON MASONIC charitable donations made by the Chapter from 1st April last year up to the 31st March of this year was \*

\*This information is for the MCF – Chapter data will not be identified

The value must be a number

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## Other Information

17. Do you have any members who have a visual or other disability (e.g. dyslexia) and who may benefit from an Audio copy of Provincial Communications? \*

- ☐ Yes
- ☐ No
- ☐ Don't know

18. If 'Yes', please obtain consent and state names so contact can be made in confidence by Province.

\* Please state names / contact information for each member - 1 member per line

19. Is your Chapter aware of Archway? \*

More Details can be found here: <https://b.ugle.org.uk/membership/archway>

- ☐ Yes
- ☐ No

20. Please detail what resources in Archway you are using. \*

If selecting Other, please provide brief details.

- ☐ Shape
- ☐ Grow
- ☐ Involve
- ☐ Enjoy
- ☐ Other

21. Have you established a Chapter Care Team? \*

- ☐ Yes
- ☐ No
- ☐ Unknown

22. Do you have a written Chapter Plan that is regularly referred to outlining your future development? \*

- ☐ Yes
- ☐ No
- ☐ Unknown

23. Is there anything the Provincial Team, including the Mentor, Membership Officer or others, can do to assist? \*

24. ALL CHAPTERS MUST RESPOND TO THIS REQUEST TO COMPLY WITH PROVINCIAL BYLAWS

The Chapter will be represented at the Annual Meeting by: \*

\*\*\* Insert name and rank of representative if NOT the current MEZ at the time of the meeting\*\*\*

25. Your Email Address.

A copy of your responses will be emailed to you after submitting this form.  
Please enter your email address only with no spaces or additional information.

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